MINISTRY OF NATURAL RESOURCES AND FORESTRY

APPLICATION TO CONDUCT AN EVENT IN THE ST. WILLIAMS CONSERVATION RESERVE

Note to Applicants:

The Ministry of Natural Resources and Forestry usually requires a period of up to six months for review and approval of this application.

An event is an organized activity that involves more than 20 people. An event may be free and/or organized with charges, advertisements, and entry fees. If unsure as to whether your activity requires authorization, please contact the Area Supervisor at 615 John Street North, Aylmer, Ontario 519-773-4720.

Personal information submitted on this form is collected and will be used for administrative purposes. Questions about the collection of this information should be directed to the Area Supervisor in Aylmer.

The event organizer(s) will provide the Area Supervisor a report within 6 weeks of the event.

Applications should be submitted to:

Kathryn Markham Area Supervisor Aylmer District Ministry of Natural Resources 615 John Street North Aylmer, ON N5H 2S8 519-773-4720 kathryn.markham@ontario.ca

Application to Conduct an Event

Applicant Information					
Name:	Home Address:				
City:	Postal Code:				
Telephone:	Fax:	E-mail:			
If applicable - Affiliation: (group, club, etc	z.)				
Name of Affiliation:					
Address:	Postal (Code:			
Contact person:	Teleph	one:			
Title of Event:					
Location: (be specific; tract, trails, etc.)					
/					

State the timeframe within which the event activities will be carried out (be specific).
State in detail the objectives of the event. Include reasons why the event should be undertaken in the particular conservation reserve as opposed to some other location.
Provide a general outline of the event to be carried out (duration, parking requirements, number of participants, etc.)
Identify the activity and equipment to be used and any potential impact on the conservation reserve environment.
State whether other users will be impacted by the event and specify how and to what extent.
State in detail any support or consultant assistance required from the Ministry of Natural Resources and Forestry's staff.
Do you have any other permits or authorizations for the event? If so identify the type, date and details below.

Can you provide performance	ce bonding if it is required?	Yes 🗌	No 🗌
Do you have proof of Liabil	ity Insurance?	Yes	No 🗌
If yes, what is the amount?			
What steps will you take to procedures do you have in p	clean up the site after your ev lace?	ent? What mi	tigation
Would you be interested in volunteer work?	supporting the efforts of the S	SWCRCC thro	ough a donation or
	icant, and where applicable, t nditions specified in the attac		association, agree
Signature of Applicant:			
Date:	_		
Signature Sponsoring Assoc Chairperson or Manager:	iation or, if applicable, Agend	cy/Company P	resident,
Name:	Signature:		_
Position:	Date:		_

Review Section	•		
Reviewed by:	Chair, SWCRCC	SWCRCC	
Approval Section	on:		
Approval grante	d:Area Supervisor	Date:	-
Conditions of A	pproval (if applicable):		
			- - -
Valid from	to		